

**MINUTES OF THE EXTRAORDINARY TOWN COUNCIL MEETING** held in Committee Room No. 3, St. John's Hall, Penzance on Monday 25<sup>th</sup> July 2005 at 7.00 pm.

**PRESENT**

Councillor D.J. Axford (Town Mayor)  
Councillor F. Granger (Deputy Town Mayor)

Councillors R. Clark  
M.R.Cotton  
M. Freeman  
S. Freeman  
K.L.W. Perry  
A.J. Richings  
J. Ruhmund

36. **APOLOGIES FOR ABSENCE**

Councillors W.J.L. Aitken, A.R. Climo-Thompson, C.A. Dennis, J.H. Dixon, R.M. Lawrence, R.A. Mann, S.J. Reed, P.C.H. Rendle and C.A.C. White.

37. **ACCOUNTS 2004/2005**

The accounts in respect of the above year had been circulated to members and it was

**RESOLVED:** that the Town Mayor should sign the accounts and that they should be formally received and adopted by the Town Council (see Appendix "A").

38. **FINANCIAL REGULATIONS**

The Town Clerk advised that it was a requirement to review the regulations from time to time to ensure that they were current and that they reflected good operational practice.

This process had been carried out and it was

**RESOLVED:** to adopt the financial regulations as presented (see Appendix "B") and it was noted that a number of amendments would be required to Standing Orders and it was

**RESOLVED:** to approve such amendments which would be reported in due course by the Town Clerk.

39. **END OF FINANCIAL YEAR REPORT TO 31<sup>ST</sup> MARCH 2005**

The end of year report had been circulated to members for information and the Town Clerk advised that, in total, there were under-spends and income over that estimated in the sum of £39,562.00, as against under achievement of income and over-spends totalling £12,927.00.

From the resulting amount of £26,635.00, the Town Clerk reminded members that it would be utilised to cover the cost of computer equipment at Penlee House, a contribution of

£1,000.00 towards improvements at the Pengarth Centre, £2,500.00 to the Lescudjack Hill Fort and an amount would be set aside for the anticipated expenditure relating to the Trannack allotment wall which would be several thousand pounds.

Notwithstanding the above, the Town Clerk very much hoped that there would be approximately £10,000.00 available to bring forward into the Penlee Park Improvement Fund and the Town Clerk went on to advise that the end of year report would be presented to members, together with the budget papers in late November as an aid-memoir to show how the various sums brought forward had been worked into the current year's budget. It was

**RESOLVED:** to accept the end of year report (see Appendix "C").

40. **FINANCIAL STATEMENT TO THE 31<sup>ST</sup> MAY 2005**

The Council considered its finances to the 31<sup>st</sup> May 2005 and it was

**RESOLVED:** to note the position.

The Council also considered payments made in the months April and May 2005 in respect of the four standing committees and it was

**RESOLVED:** to approve such payments (see Appendix "D" for both financial position and payments made).

41. **STAFFING - TOWN CLERK'S OFFICE**

The Town Clerk advised that he had met with the Town Mayor, Deputy Town Mayor and Councillor Cotton as Chairman of Finance with regard to the increasing work load in the Town Clerk's Office and, the requirement to prepare accounts in a considerably fore-shortened timescale, ie. by the 30<sup>th</sup> June 2006 and beyond.

The Town Clerk felt that members would be better able to consider the case for further administrative/committee clerk type capacity through a written report, to be issued with the 2006/07 budget papers, which would set any decision into a financial context.

Having said this, members noted that if the case for further capacity was recognised and supported, then the justification for expenditure would have to be recognised, notwithstanding the fact that the Town Clerk would endeavour to identify various budget expenditure heads which could be vired in support of any new post. It was

**RESOLVED:** to note the verbal report of the Town Clerk.

42. **LICENSING**

The Town Clerk referred to the application on the part of Orion Leisure Limited (The Barn Club) for a revision to its licence as follows:-

- (i) Sale of alcohol - extend to 10.00 am to 3.30 am, Monday/Saturday;

- (ii) Public Entertainment - 10.00 am to 4.00 am;
- (iii) Sale of champagne and wine by the bottle;
- (iv) Late-night refreshments within the boundary of the Barn Club, 11.00 pm to 4.30 am.

The Town Clerk advised members of receipt of a copy of a 46 signature petition from residents immediate to the Barn Club and of the wording which preceded the petition. It was

**RESOLVED:** to object to the application on the basis of protection of public safety, crime/disorder and public nuisance.

7.58 pm

Town Mayor  
26<sup>th</sup> September 2005