

MINUTES OF THE FINANCE/PROPERTY COMMITTEE MEETING held in Committee Room No. 3, St. John's Hall, Penzance on Thursday 29th June 2006 at 7.12 pm.

PRESENT

Councillor M.R. Cotton - Chairman
Councillor R. Clark - Vice-Chairman

Councillors J.H. Dixon
F. Granger
R.A. Mann
A.J. Richings
C.A.C. White

7. **APOLOGIES**

Councillor M. Freeman

8. **MINUTES OF MEETING HELD ON 18TH MAY 2006**

Having been circulated, it was

RESOLVED: that they should be signed as a true and correct record.

9. **TOWN CLERK'S REPORT**

(a) **Thank You Letters**

The Town Clerk advised that 'thank you' letters had been received from Victim Support, the Chamber of Commerce re. the Land's End to John O'Groats Motorcycle Charity Run in aid of St. Julia's Hospice, St. John's Church re. the 125th Anniversary Flower Festival and West Cornwall Women's Aid and it was

RESOLVED: to note the position.

(b) **Use of Heamoor Play Site for Street Games**

A request had been received from the Healthy Active Lifestyles Project in respect of the use of the Heamoor field for 'street games' on Tuesday and Thursday evenings, 6.30 pm to 8.30 pm, from the 24th July to the 1st September and it was

RESOLVED: to authorise use of the field.

(c) **Report re. Meteorological Station**

The Town Clerk advised that the District Council was, again, running an appeal to the commercial sector for financial support towards the cost of the new meteorological station.

Notwithstanding the response to this appeal, the Project Officer had indicated that the District Council would cover the shortfall between funds raised and the final cost of the met station and it was

RECOMMENDED: that the position be noted.

(d) Resolution to Exclude the Press and Public

Due to the confidential nature of the next item to be discussed, it was

RESOLVED: to exclude the press and public from the next part of the meeting.

(e) Staffing - Penlee House Car Park

See Confidential Appendix "A".

(f) Resolution to Re-Admit the Press and Public

It was

RESOLVED: to re-admit the press and public to the meeting.

(g) Equipment - Town Clerk's Office

The Town Clerk advised that the office and equipment budget had been set in November, ahead of the decision at full Council to employ a new member of staff at the Town Clerk's Office.

The Town Clerk went on to advise that a computer and desk had now been purchased at a cost of approximately £500.00 and would be covered from under-spends and over-achievement of income and dealt with at the revision stage of the budget and it was

RESOLVED: to note the position

(h) Projects Report - Penlee Park

The Town Clerk advised that full information on the status of each of the improvements in Penlee Park was included in the Penlee House and Park Committee meeting minutes.

Members noted that additional monies had been vired from other headings to complement the £130,000.00 set aside for the park improvements and the Clerk would, in due course, provide a spread-sheet showing the spend position on each of the projects and it was

RECOMMENDED: that the position be noted.

With regard to the proposed Re-dedication Ceremony for the park on Sunday 17th September, the Town Clerk advised that this would require budgetary provision and that he would liaise with the Town Mayor and Deputy and the Chairman and Vice-Chairman of the Finance Committee in working up the proposals and, again, it was

RECOMMENDED: that the position be noted.

10. **FINANCIAL POSITION**

The Committee considered its finances to the 31st May 2006 and it was

RESOLVED: to note the position.

The Committee also considered payments made in the month of April 2006 and it was

RESOLVED: to approve such payments (see Appendix “B” for both financial position and payments made).

In relation to park improvements mentioned above, the Town Clerk advised that there would be an increase in the insurance premium due for renewal on the 1st August in respect of cover for the new play equipment and the Newlyn Copper water-feature in the Sensory Garden and it was

RESOLVED: to note the position.

11. **APPLICATIONS FOR GRANT**

(a) **Minor Awards**

(i) **Healthy Active Lifestyles Projects - ‘Street Games’**

Referring to the consent to use the Heamoor site for street games, a request had been received for financial assistance in respect of the three sites in the Penzance Parish area to enable the provision of additional sports kit. It was

RESOLVED: to make a grant in the sum of £100.00 towards kit for the Heamoor site and it was

RECOMMENDED: that the Town Clerk should ascertain further detail from the Healthy Active Lifestyles Project with regard to the other two sites in the Parish which could be considered at the full Council Meeting.

(ii) **Choughs Training Project**

RESOLVED: to make an award of £200.00.

(iii) **Cornwall County Playing Fields Association**

RESOLVED: not to make an award.

(iv) **Cornwall Rape and Sexual Abuse Centre**

The Town Clerk advised of the financial difficulty of the above group which had just been advised that Home Office support had been withdrawn. It was

RESOLVED: to make a grant in the sum of £150.00 and to write to the CRASAC asking how the Council could be of any other assistance by way of lobbying funding groups.

- (v) Cornwall Youth Theatre Company

RESOLVED: to make a grant in the sum of £120.00.

- (vi) Penzance Ochestral Society

RESOLVED: to make a grant of £100.00

- (vii) Penzance Football - "Magpies"

RESOLVED: to take out a quarter page advertisement for Penlee House in the club's programme at a cost of £50.00.

- (b) Major Awards

- (i) Roscadghill Area Residents' Association

RESOLVED: to make a grant of £900.00 to cover the shortfall of funding in respect of the playground project at Roscadghill.

12. **BUSINESS FROM OTHER COMMITTEES**

The Town Clerk referred to minute number 9(h) relating to the replacement of a control unit at Penlee House in the sum of £1,645.00 and to the proposal to improve security with the addition of an outside camera to cover the sensory garden and the Garden of Remembrance. This equipment would include a new multiplex recording system and was costed at £2,529.00 and would be covered from the Penlee House Plant and Fabric Fund and it was

RECOMMENDED: that the equipment should be purchased.

8.15 pm

Chairman
21st September 2006